MAX NEAL

Technical Writer | Graphic Designer | Web Programmer

Oregon, Wisconsin | 608.957.9033 | nealmd@gmail.com

maxneal.com

PROFESSIONAL SUMMARY

Senior Technical Writer with 20+ years of experience creating comprehensive technical documentation, process guides, and visual design elements. Proven expertise in HTML, JavaScript, and web design. Six Sigma Green Belt certified with demonstrated success in process improvement initiatives. Skilled in translating complex technical information into clear, user-friendly documentation for diverse audiences.

PROFESSIONAL EXPERIENCE

Cummins Inc.

Senior Technical Writer | April 2016 – Present

Stoughton, Wisconsin

- Develop and maintain technical documentation in Adobe FrameMaker, managing 1000+ documents through PTC Windchill document management system.

- Design web-based tools and internal applications using HTML, JavaScript, and Oracle APEX.

- Six Sigma Green Belt Certified with demonstrated process improvement results.

Technical Writer | September 2011 – April 2016

Stoughton, Wisconsin

Wisconsin Energy Conservation Corporation

Technical Writer | August 2010 – May 2011

Madison, Wisconsin

- Created technical instruction pieces and informational sheets dealing with renewable energy issues for WECC's contractors and customers.
- Focused on creating easy-to-read documents for Wisconsin residents to help them save on their energy bills.
- Adapted to the energy efficiency industry and improved writing skills for non-technical audiences.

Ansul Incorporated

Technical Writer | February 2005 – August 2010

Marinette, Wisconsin

- Created technical installation and maintenance manuals as well as marketing sales literature for Ansul's fire suppression systems and hand-held units.
- Learned complex engineering and mechanics practices and terminology.
- Attended multiple training sessions to learn about Ansul's products and to stay up-to-date with the latest fire suppression technology.

EDUCATION

University of Wisconsin – Eau Claire

Double Baccalaureate Degrees in Technical Writing and English Literature

1999 – 2004

Rasmussen College – Green Bay

Associate Degree in Multimedia Technologies with Web Design Specialization

2009 – 2011 | GPA: 3.97

TECHNICAL SKILLS

Software & Tools: Adobe FrameMaker, Microsoft Office Suite (Word, Excel, PowerPoint), Adobe Creative Suite (Photoshop, Illustrator), Dreamweaver, PTC Windchill.

Programming & Web: HTML, JavaScript, SQL, Java, APEX, Web Design.

Core Competencies: Technical Writing, Process Documentation, Graphic Design, Visual Communication, Six Sigma Process Improvement, Cross-functional Collaboration.

CERTIFICATIONS

- Six Sigma Green Belt Certified.

PORTFOLIO

Personal Website: maxneal.com
Portfolio: maxneal.com/pages/portfolio.htm